



Non-Academic Mandatory Training

Guidance Document

[14 Del. Code, Chapter 41, Subchapter II](#) establishes non-academic training requirements for school personnel. The following document is being provided to serve as a quick reference guide for LEAs. For purposes of this document, the requirements apply to all individuals included in the definition below, except where noted in the "Unique Participation Requirements" section.

From 14 Del. Code, Chapter 41, Subchapter II - "School district and charter school employee," "school district or charter school employee," or "employee" means all individuals, including teachers, school administrators, school support personnel, instructional aides, nurses, school counselors, coaches, custodial staff, and nutrition staff, hired by a school district or charter school or a program established under Chapter 16 of this title, who provide services to students on a regular, ongoing basis. "School district and charter school employee," "school district or charter school employee," or "employee" does not include contractors or subcontractors, such as bus drivers or security guards; substitute employees; and individuals hired by or subcontracted by other state agencies to work on school property.

DOE Contacts below are for course content and implementation questions. Questions related to technology should be addressed by the LEA technology support. If the issue can't be resolved at the LEA level, then the LEA should submit a ticket with the DOE Helpdesk using the PDMS or Schoology cues.

Category	# of Required Hours	Frequency	Course	Registration Information	Clock Hours	Unique Participation Requirements
Child abuse and child safety awareness, prevention, detection, and reporting	4	Every 3 years				
DOE Contact jennifer.davis@doe.k12.de.us			Child Abuse Detection and Reporting Training	PDMS: NAMC-CSA 25169	1	Required for all new staff within 30 days of hire. Should be taken in every 3-year cycle.
			Minimal Facts	PDMS: NAMC-CSA 27928	0.5	
			Trauma, Toxic Stress, and the Impact on Learning	PDMS: NAMC-CSA 28392	1	
			Refresher – Child Abuse Detection and Reporting	PDMS: NAMC-CSA 28380	0.5	
			Children with Disabilities Mandatory Reporter Training	PDMS: NAMC-CSA 30022	1	

			Adult Sexual Misconduct in Schools – Specialized Training for School Administrators, Counselors, and Nurses	PDMS: NAMC-CSA 31716	1	Required for all administrators, school counselors & school nurses
			Stewards of Children (virtual format - provided by Beau Biden Foundation)	Fill out & submit the NAMC-CSA form on the DOE NAMC webpage. *	1	
			Virtual Learning Environment: Identifying Child Abuse (virtual format - provided by Beau Biden Foundation)	Fill out & submit the NAMC-CSA form on the DOE NAMC webpage. *	1	
			Grooming Children, Families, and Organizations (virtual format - provided by Beau Biden Foundation)	Fill out & submit the NAMC-CSA form on the DOE NAMC webpage. *	1	
School bullying awareness and prevention; criminal youth gang detection	3	Every 3 years				
DOE Contact: rosalie.morales@doe.k12.de.us			School Bullying and Gang Detection	PDMS: NAMC-BG 25170	1	
			Human Trafficking Awareness for Educators	PDMS: NAMC-BG 28286	1	
Suicide awareness and prevention	4.5	90-Minutes Annually				
DOE Contact jennifer.davis@doe.k12.de.us			MEP: Act on FACTS	PDMS: NAMC-SP 29253	1	Required for ALL EVERY YEAR
			Supporting Students of Color AND Supporting LGBTQ+ Students	PDMS: NAMC-SP 31718	0.5	Everyone must choose 1 of these courses each year to meet the additional 30-minute requirement.
			Suicide Prevention in Elementary School: Sense or Nonsense	PDMS: NAMC-SP 29254	0.5	
			Middle School: Magic or Mayhem	PDMS: NAMC-SP 29255	0.5	

			Return to Learn: Reintegrating a Student After a Suicide Related Absence & Bullying: Not a New Problem	PDMS: NAMC-SP 29256	0.5	
Teen Dating Violence	2	Every 3 years				
DOE Contact: rosalie.morales@doe.k12.de.us			Modules 1-4 and Dating Matters	PDMS: NAMC-TD 24185	2	Required for all school administrators, school nurses, or school counselors serving 1 or more of the grades in grades 7 through 12
Other	1	Every 3 years	Choice of 1 hours' worth of any of the above courses in addition to those being taken to meet the subject area requirements.		1	
Total:	12.5	13.5 for all administrators, school counselors and school nurses				

* Forms must be submitted annually and can be found at <https://www.doe.k12.de.us/Page/3324>